

**FAQ For Parents / Guardians On Establishment of Edusave  
Enrichment Programme Standing Order**

**Q1. What is the Edusave Enrichment Programme Standing Order (Edusave EPSO)?**

*The Edusave EPSO is a one-time authorisation from parents/guardians to make withdrawals for the co-payment for enrichment programmes from your child's/ward's Edusave account.*

**Q2. What happens after I establish the Edusave EPSO?**

*Once parents/guardians have given consent to establish the Edusave EPSO, the school will make Edusave withdrawals for the enrichment programmes which parents/guardians give consent for their child/ward to take part in. If there are insufficient funds in their child's/ward's Edusave account, the shortfall will have to be paid in cash via GIRO.*

**Q3. What if I do not establish the Edusave EPSO?**

*Parents/guardians who do not wish to use Edusave will have to pay cash via GIRO for the enrichment programmes.*

**Q4. After I have authorised the Edusave EPSO, can I then decide not to continue using the Edusave funds to pay for the enrichment programme charges?**

*The authorised Edusave EPSO will apply to the enrichment programme charges for school years with Singapore Chinese Girls' School. However, parents/guardians can terminate the Edusave EPSO anytime and choose to pay cash for the enrichment programme charges.*

**Q5. How will I be kept informed of the Edusave EPSO transactions?**

*The school will continue to notify parents/guardians of the programme cost, student co-payment amount and the Edusave withdrawal amount when seeking their consent for their child's/ward's participation in the enrichment programmes. The withdrawals will only be done for those enrichment programmes which parents/guardians have given consent for their child/ward to take part in. Parents/guardians will continue to receive an annual Statement of Account showing all the Edusave transactions for the year.*

**Q6. How can my child/ward use his/her Edusave funds for overseas enrichment programmes?**

*Yes, Edusave funds can be used for overseas enrichment programmes.*

**Q7. What happens if my child/ward does not eventually attend the course(s) paid for through the Edusave EPSO?**

*If the child/ward is absent for valid reasons, the school will refund the Edusave amount withdrawn to her Edusave account. No refund will be made for programmes that are stated as non-refundable.*

**Q8. What happens when an enrichment programme is cancelled after the Edusave withdrawal has been made?**

*The school will refund the Edusave amount withdrawn to his/her Edusave account.*

**Q9. Will I have to sign the Edusave EPSO again when my child joins a new school?**

*The Edusave EPSO authorization to Singapore Chinese Girls' School (Secondary) will only apply to the school years with Singapore Chinese Girls' School, which is an independent school. Parents/guardians will sign a new Edusave EPSO if the child/ward joins another school subsequently.*